



# CUB FAMILY WEEKEND 2019

## Camp Guide

June 21<sup>st</sup> -23<sup>rd</sup>, 2019

Camp Ben Hawkins  
Central Georgia Council

At Camp Ben Hawkins, your scout will participate in a variety of rich experiences that will grow his love of scouting, and understanding of the Scout Oath, and Scout Law. Our goal for WeBeLos and Cub Scouts is to lay the foundation for many more years of scouting.

Disclaimer



Understand that this is a working document, and plans are still in progress. Activities may change based on numbers/budget and availability of materials and supplies. The agenda/schedule may also be modified to make sure that enough time is given to all for events. This guide is designed to give you an idea of what will be going on at camp. This will also give you the information that you need to plan and give information to you pack and parents.

## Cost

Before June 1 <sup>st</sup> :	
Youth Registration	\$50
Den Chiefs	\$50
Adult Registration	\$50
After June 1 <sup>st</sup> :	
Youth Registration	\$75
Adult Registration	\$75



## WHO CAN COME?

This is a Family Friendly event. So Moms, Dads, and Siblings are ENCOURAGED to attend.

## SATURDAY ONLY PARTICIPATION

Saturday only Participants are asked to check-in at CBH dining hall Saturday Morning by 8 a.m., and are asked to write SAT ONLY on Registration Forms.

## Registration

Please see Registration Guidelines at end of Leaders Guide. All registration information should be delivered to the Central Georgia Council Office.

Central Georgia Council  
 4335 Confederate Way  
 Macon, GA 31217  
 478-743-9386  
[april.meeks@scouting.org](mailto:april.meeks@scouting.org)

Register early! This is a maximum capacity event. Once capacity has been reached, registration will be closed and a waiting list will be started for those interested. Only 150 scouts will be allowed to register. Please send Registration forms and fees to Council Prior to June 1<sup>st</sup>. Thank you for your help. This allows us to make sure enough materials and supplies can be purchased and prepared. \*\* Youth Fees include camping, program, meals, shirt and patch for each registered scout. \*\*\* Adult Fees include camping, program, shirt and meals. All scouts registered are required to provide their own adult leadership. No scouts are allowed to attend without appropriate supervision. **Due to the nature of this event, siblings are not permitted to WeBeLos portion.** All family members are invited to attend Cub Resident Camp.

### SPY SIGN UP

Please also register your spies at

<https://luvaofall.wixsite.com/cbhagentapplication> to make sure their badge is ready upon arrival at camp.

### Camp Shirts

One camp t-shirt is provided with registration to all youth and adult participants. Adults, and youth may order extra shirts during the registration process. Please check shirt sizes when ordering. NO Youth XL shirts will be ordered. They are the exact same size as an Adult Small. Please make sure that you order correct size shirts during registration. Shirts are only guaranteed to those participants registered before June 1<sup>st</sup>.

### Cancellations

All cancellations made by June 1<sup>st</sup> will receive a full refund. Cancellations after 5 p.m. on June 1<sup>st</sup>, do not qualify for a refund. Resident Camp is a rain or shine event.

### Before Arriving at Camp

\*Packs are responsible for ensuring that they have appropriate trained leaders, and medical forms for every boy/adult.

\*Adult leaders must present proof of Youth Protection Training.

- \*Make sure that all Scouts and Adults have complete BSA MEDICAL FORM.
- \*Campsite assignments will be made upon arrival at camp.
- \*No Vehicles in Camp after dinner on Day 1. All vehicles must park in main lot.

## Leadership

BSA rules require a minimum of two responsible adult LEADERS for every unit/den participating. All leaders MUST be registered with the BSA. Leaders must be in camp with your boys 24 hours a day. Leaders must accompany boys to all camp activities. All Leadership/Parents must complete and present Youth Protection Training Certificate, and a Completed Medical Form, Parts A, B, and C.

Recommended Leadership:	
<u># of Scouts:</u>	<u>Leaders Required</u>
1-4 Scouts	2 Adults
5-12 Scouts	3 Adults

ROTATING / PARTIAL WEEK LEADERS Consistent leadership throughout the full week of camp is strongly recommended. When it is necessary, leaders may rotate in/out and share a single leader fee in order to provide leadership to the youth in camp. Please notify the camp office when a leadership change occurs.

## STAFF

If you have scouts or adults interested in becoming a part of the fantastic Ben Hawkins Summer Camp Staff, Per Camp Standards, camp staff are required to be 14 years of age, and must stay for the entire staff training and camp. Please ask anyone interested to contact Laura Mixon at [laura.mixon@cox.net](mailto:laura.mixon@cox.net) or 478-297-0185 to apply for a position on this year's camp staff. The Staff Commitment Form can also be found at



[https://drive.google.com/open?id=1\\_cBOS7mdJ9mlbwa9Aix7M\\_f7aOCHZZhp](https://drive.google.com/open?id=1_cBOS7mdJ9mlbwa9Aix7M_f7aOCHZZhp)

## Medical Forms

ALL Medical Forms will be collected on the first morning of Day Camp. No camper will be admitted to camp without proper medical form. Medical Forms will not be accepted at council prior to event, please bring a completed medical form for every camper, and adult. **All Campers and Adults will be required to have the BSA Medical Form parts A, and B. This can be found at: [Annual Health and Medical Record](#)** . Medical forms can be picked up from the First Aid building on the last night of camp, after campfire. Medical forms that are not picked up will be shredded after camp ends.

## Arriving at Camp:

Units may begin arriving at camp at 2 p.m. Units will be given campsite assignment at parking lot, and asked to proceed directly to campsite to set up camp. After setting up, units are asked to report to the dining hall for check-in. At check-in you will receive your Finalized Schedule, turn in medical forms, youth protection trainings, pick up shirts, and receive important information.

After Check-in a staff member will direct you in dining hall procedures.

Vehicles may be driven into camp to stow gear, all vehicles need to be moved to the parking lot before dinner on the first night of camp. Please be aware that there will be WeBeLos on camp moving around, and BE CAREFUL!!!



## CBH Daily Times

Each morning at Breakfast, the CBH Daily Times publishes the headlines from the

previous day. Submissions for the next days paper, maybe submitted to the Camp Office, or may be sent to [cbhcampoffice@gmail.org](mailto:cbhcampoffice@gmail.org). Don't miss Breakfast, to get your copy each day, as it has important information about happenings on camp each day.

## Campfires

The Camp Ben Hawkins Staff conducts a rousing campfire program on the opening night of camp to welcome campers, introduce staff, and get Camp started off with a bang. But on the last evening of camp the tables are turned and it is time for campers to entertain the camp with your special songs, skits, and stories. Plan to attend the "audition" at the Dining hall right after lunch on Saturday to show the Campfire Director what you would like to present.

## Uniforms

Central Georgia Council Summer Camp recommends the following camp attire:

\*During the day and most nights after dinner, Class B is appropriate. This is shorts and a scout related t-shirt of some type.

\*Uniform for dinner, evening flag ceremony, and campfires is full Class A.

**\*Footwear: Shoes must be worn at all times at camp. Shoes must not be open at the toe or sides. Sandals are only allowed at the showers, and at waterfront.**

**Croc type shoes are not allowed.**

\*It is not the role of the staff to be the "uniform police", that is the role of the unit leader.

## Trading Post

The Camp Ben Hawkins Trading Post will be open selling snow cones, snack items, handicraft kits, and CBH Gear. Make sure your scouts have some "pocket money."

## DINING HALL

The Dining Hall serves cafeteria-style meals. Packs are assigned seating during the registration process. For breakfast and dinner units are dismissed from the flag

ceremony on the activity field. Lunch is dismissed from the poles in front of dining hall. CBH uses a waiter(s) system to assist in unit table setup and cleanup.

## Waiters

All units will receive a Table assignment at the time of check-in.

Before Meal Duties:

- Place Pitcher of drink on all tables, located on drink cart.
- Restock Table Boat with silver, paper towels, and cups as needed.
- Place Condiments on tables.
- Set Table as desired

Each Unit will be responsible for clearing their tables, which includes:

\*At the end of each meal, YOUR UNIT is responsible for cleaning your table(s) and area, this consists of:

- removing all items to trash
- pitchers of remaining drinks to drink cart at end of dining hall
- wipe down table
- sweep/mop as needed

\*\*Additional help may be needed in pushing pitcher carts to kitchen, moving salad bar and cereal bar to kitchen.

Cold cereal is available in addition to the hot breakfast that is served each morning. A salad bar is always available at lunch and supper.

Camp food is by necessity a high-carbohydrate, high-calorie diet. All meals contain meat/protein. If these food products cause a problem in your diet, you need to advise camp personnel via registration form, and again at camp during registration process. We may be able to provide alternative food, but only if we are notified well in advance of your arrival. A dining hall staff member will be available to assist in reviewing menu, alternate foods, etc. If the variety of offerings is limited and you may choose to supplement with your own food. In most instances, you will be required to store and prepare any special foods that may you bring. We will suggest that you come prepared store and to prepare these special meals in your campsite. Units/ individuals will not be allowed to access the camp kitchen in order to store or prepare special meals.

## Resident Camp Activities

Day One: Check-in, Dinner, and Opening campfire

Day Two: After Flag Ceremony, you and your scouts will participate in a variety of activities/games around camp that have Mystery Theme.

Day Three: Will include Flags, Breakfast, Leave No Trace, and Dismissal.

### **WEATHER IMPACT ON PROGRAM/ACTIVITIES**

Occasionally, camp program and activities will be impacted by weather events. In particular the Aquatics and Climbing areas are often the first to be impacted. Thunder & lighting in the vicinity of camp can cause us to “delay” or “cancel” these activities. We do not take camper safety lightly! Decisions to close an area are usually determined by the area director, in consultation with camp and program management. As always, we depend on our unit leaders to be aware of any weather activity that they deem may impact the safety of their Scouts. If you as a leader determine that you need to move your Scouts from an area, or move off an activity field, we encourage you to do that and not wait for a decision from the Staff. Please also remember that there are “HARD” Structure throughout camp.... If you find yourself needing to find Shelter please choose the closest to your proximity to shelter in.

## Range Activities

Range Activities include BBs, and Archery.

## Swimming

Swimming will be scheduled for all scouts interested.

## CAMP MESSAGING SYSTEM



CBH use the Remind messaging system that can provide information to our onsite unit leaders. The system supports text messaging. It is primarily used to provide items such as the following; last minute program changes, weather information, important camp messages, etc. You will be provided information in welcome email and in the leader's meeting on how to join the remind group. Each event, the remind group is deleted and a new one set up. Please note that VERIZON customers are no longer receiving remind messages, if you are a Verizon customer—please upload the remind app.

## Bring your Bike to Camp

All campers and Leaders are encouraged to bring their bike to camp. ALL riders must wear a helmet at all times and follow CBH Bike Safety Rules.

- CBH Bike Rules
  - All riders must wear a helmet at all times.
  - All riders must give right of way to pedestrians.
  - No riding after dark.
  - Please be courteous when parking bike around buildings.

## Leader's Meetings

A leaders meeting will be held @ 6:45 pm on night of arrival, and @8:15 am each morning of camp.

## Packing List

- |                       |                          |
|-----------------------|--------------------------|
| *Pack Flags/Stands    | *Pajamas                 |
| *Day Clothes          | *Water Bottle            |
| *Extra Clothes        | *Hat                     |
| *Extra Shoes          | *Flash Light             |
| *Rain Gear            | *Bike                    |
| *Swim Suit            | *Bike Helmet             |
| *Toiletries           | *School Book Bag         |
| *Towel(s)             | *Scout Book (In zip Bag) |
| *Sun Screen/Bug Spray | *Class A Shirt           |

\*Camp Chair

\*Medical Form

\*Tent and Ground Cover

\*\$20 Spending money (Trading post will be open in afternoons with snow cones and snacks available for purchase)

Den Leaders may also consider bringing:

\*Cracker Barrel items for boys

\*Lanterns

\*Water Cooler

\*Props for skits

\*First Aid Kit

## WEBELOS

Please communicate and plan with your WeBeLos dens. All Cubs are assigned to the same campsite as their WeBeLos counterparts. Planning with your other dens can greatly reduce the amount of “Stuff” that is needed at camp.

## WATER BOTTLES

Boys and Adults are required to have a water bottle on their person at all times. Water Bottles should not be packed in boys gear, but available as soon as boy arrives at camp. Water Bottles will NOT be provided with Registration.

## TRASH

Trash can be deposited in the dumpster beside the dining hall.

## ICE

2 bags of ice per day may be picked up at dining hall after breakfast by leaders for use by the packs, as available.

## FIRST AID

The First Aid Building will be used for any first aid needs.

## LOST AND FOUND/HEADQUARTERS

The Camp Office at the Dining Hall will be used as the Headquarters of Camp. You may bring lost and found items to this location, report problems/concerns, and receive information.

## CLEAN-UP

All Packs are responsible for making sure there is no trash and/or debris left in their assigned campsite. Packs will also be assigned a Common Camp Area to help Leave No Trace. This will help Camp Planners and Staff leave camp in the same condition we found it in. Thank you for your assistance with this.

## Camp Benjamin Hawkins SAFETY POLICIES

- PACKS must have two-deep leadership at all times while at camp. No exceptions!
- No flames, fires, or fuels of any kind are permitted inside tents.
- Throwing rocks is strictly forbidden.
- No running in camp. We ask adult and youth leaders to help keep camp safe.
- Personal firearms and bows are not permitted, leave them at home.
- All vehicles must be parked in the designated camp parking areas. Only authorized vehicles are allowed in campsites or on the roads.
- No alcoholic beverages or illegal substances are allowed on camp property.
- Shoes must be worn at all times at camp.
- Shoes must not be open at the toe or sides. Sandals are allowed only at the showers.

- Sheath Knives – Camp policy restricts the carrying of sheath knives. Leave them at home.
- No LASER (pens/pointers) of any kind are permitted in camp.
- All guests (exception of family night) are required to immediately check-in at the Camp Office.
- Refer to the Boy Scouts of America Guide to Safe Scouting for additional policies.

## QUESTIONS

If you have questions about camp program, please contact Laura Mixon at [laura.mixon@cox.net](mailto:laura.mixon@cox.net) or 478-297-0185.

# Tentative Cub Resident Camp Schedule

## Friday

2 pm-until Camp Check-in

5:45 Flag

6:00 Dinner

6:45 Leaders Meeting

7:00 -8:30 Camp Games/ Late Check-in

8:30 Campfire

## Saturday

7:30-8:00 Check-in for Day only participants

7:45 am Flag

8:00 Breakfast

8:45 Leader's Meeting

9:00-11:30 Program Activities

12:00 Lunch

2:00-5:00 Program Activities

5:45 Flag

6:00 Dinner

7:00-8:00 Campwide Games

8:30 Campfire

## Sunday

7:45 Flag

8:00 Breakfast

9:15 A Scout is Reverent

10:00 Leave No Trace

12:00 Camp Clear

# Registration Guidelines

Step 1: Discuss attending Summer Camps with your pack.

Step 2: Appoint POC to register Campers/Leaders and communicate with Camp Directors.

Step 3: Fill out Registration Form, and **turn in to council as a unit.**

Step 4: Ensure Proper Leadership.

Step 5: Pay any Balance before arriving at camp.

Step 6: Collect documents to bring to camp: Medical Forms, Youth Protection Certificates, Balances

## **Arriving at Resident Camp what to expect:**

Step 1: Campsite assignments will be available at CBH Parking Lot.

Step 2: Set up Camp.

Step 3: Report to Dining Hall for Check-in.

Step 2: Medical Form Check / Youth Protection Cert.

Step 3: Pick Up Camp Information

Step 5: Report to Kitchen for Waiters System Review/ Dietary restriction Checkin

# 2019 CUB Family Camp Registration Form

Pack: \_\_\_\_\_

Pack Point of Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Scout Name/ Adult Name	Scout/Adult	Shirt Size

Any Dietary Restrictions?

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	# of scouts	X \$50	
		X \$75 (June 1 )	
	#of Adults	X \$50	
	# of Adults	XFREE (1 allowed if 5 boys registered)	FREE
	Extra Shirt Order	_____ of Youth Medium _____ of Youth Large _____ of Adult Small _____ of Adult Medium _____ of Adult Large _____ of Adult X-Large _____ of Adult XXLarge _____ of Adult XXXLarge	
	# of Extra Shirts	X \$10	
		Total Due	