



# Winter Camp Leader's Guide

December 27-31, 2020

Camp Ben Hawkins  
Central Georgia Council  
2020

Camp Director: Dan Cook  
Program Director: Wayne Schuver Jr

Welcome to the Leaders Guide, I hope it assists you in your planning. I am Dan Cook director of this camporee. My goal for this weekend: To give the youth a great experience at CBH and help build future leaders, and if nothing else, let the youth have fun and meet new friends.

This leaders guide is designed to give you some basic information about Winter Camp and will be updated as we get closer to the actual event. If there is something you don't see in the guide or have questions, please don't hesitate to contact me.

Winter Camp, is planned and conducted by Scouts and Scouters. We believe that many hands sharing the work make it easier for all. We need your help! Please consider participating in the as many parts of Winter Camp as you can. Teaching your favorite merit badge during the week will make you a staff member. If you have any youth or adult leaders with free time, please help us find them a place to help.

This Winter Camp is an opportunity for Scout Troops, Crews and Provisional Scouts to both demonstrate and learn new Scout skills and Scout knowledge. It is meant to be both a competitive event and a fun learning opportunity. As with all Scouting events and activities the Scout Oath, the Scout Law and the Outdoor Code are our guidelines.

Winter Camps at Camp Benjamin Hawkins have been a fabric of our Council for many years. I'm excited for the opportunity to continue many of the great traditions we've had in the past while continuing to create new traditions going forward. I hope that every Scout has an opportunity to participate in Winter Camp this year.

I look forward to seeing you at camp.

Dan Cook  
Camp Director  
(478) 278-2460,  
[Charles.cook@scouting.org](mailto:Charles.cook@scouting.org)

**Vision:** To create a memorable experience, immersing Scouts BSA and Venturing youth in leadership, activities, celebrating Scouting, and strengthening our Units', Districts', and Council's commitment to Scouting adventure.

**Cost:** \$165 per Scout, \$80 per adult. Payment can be made by registering at the Council Office or you can call and pay over the phone at (478) 743-9386. This provides meals for Sunday dinner, Monday through Wednesday breakfast, lunch, and dinner. If Troops wish to stay over on Wednesday and leave early on New Year's Eve, they can check out Thursday morning by 11 am. No breakfast will be served Thursday morning.

**Dining Hall Procedures:** A Dining Hall Procedure Briefing will be held at the Leader's Meeting Sunday. Please be mindful that we ask for no hats in the dining hall, no sitting on tables, and no standing on benches/tables in dining hall. Please be on time for all meals, as seconds will be served promptly after serving all campers and staff in line. Masks must be worn whenever moving from the tables and into and out of the dining hall.

**Special Dietary Needs/Meals:** Anyone with Special Dietary Restrictions should note this on the registration form. We do our best to meet the needs of anyone with dietary restrictions or allergies but need to know beforehand.

**Activity Periods:** Scouts will have the choice of up to seven (7) Merit Badge periods that they would like to experience at camp. Please understand that most periods have a limited class size and are filled on a first come first serve basis. We will try our best to meet the wants and needs of every scout. Unit leaders may choose to leave one or more periods open for unit rank advancement.

**Merit Badge Offerings:** A list of Merit Badges that will be offered will be posted on the web page by Thanksgiving. We are adding more merit badges as instructors come available. If you are interested in teaching a merit badge at winter camp please contact Wayne Schuver Jr at (478)337-1765 or Wayne.schuver@scouting.org.

**Merit Badge Completion Reports:** Blue Cards will be distributed on the last day of winter camp to the unit leader. Both for completed and partial Merit Badges Scouts are also encouraged to save any merit badge workbooks/notes to show as documentation to unit leadership if necessary.

**SPL/Leader's Meetings:** A leaders meeting will be held at 7:30 pm on Sunday, day of arrival. Important information will be distributed, please plan to attend.

**Trading Post:** The Trading Post will be open and stocked with great items. Some snacks and drinks will be available to but (do not plan on a meal from the Trading Post).

**Registration:** Registration forms can be found in this leaders guide or downloaded from the council website at [www.centralgeorgiacouncil.org](http://www.centralgeorgiacouncil.org). Completed forms should be submitted to the Council Office via mail (4335 Confederate Way, Macon GA 31217), fax (478.745.2686) or emailed to [April.Meeks@scouting.org](mailto:April.Meeks@scouting.org)

**Administration/Paperwork:** Troops/Crews must update their registration with their final roster by December 10, 2020 including the names of staff camping with their Troop.

Troops/Crews MUST have a copy of all their medical forms for all youth and adults in their campsite (Parts A

B & C must be completed as the camp is more than 72 hours long). The medical form is required to be able to participate in Winter Camp Activities and will be reviewed by the medical officer at check-in. Units will be required to keep a copy of health forms. Please make sure that Scouts and adults have a copy with them for each day of Winter Camp in case they need treatment during the event. A signed Parental Consent Form is required to be with the Scout when they arrive if they are going to climb. This form is in addition to the Parental Consent Form submitted for registration and can be downloaded here

<https://filestore.scouting.org/filestore/pdf/19-673.pdf>.

**Provisional Scouts:** Your Troop isn't coming to Winter Camp? No problem, your Scout may wish to join another Troop attending camp. Please plan with another local Troop that is coming or ask the camp Management Team for assistance matching up with another Troop.

**Check in Procedure:** One adult leader and the SPL should check in at the main parking lot pavilion where they will pick up unit information packet and wristbands. Everyone entering camp must have a medical screening before entering camp.

Guests and/or visitors MUST go through a medical screening and sign in before entering on to the camp. All guests and visitors will be issued wristband anyone not following new check-in procedures will be asked to leave the camp. Visitors MUST check in and check out with Administration when visiting. If a visitor stays longer than 3 hours or stays for a meal, he or she must pay for meals.

**Check-in Times:**

Sunday, December 27th 1 pm - 3 pm

**Where:** Main camp parking lot pavilion

Campsite Assignments will be made approximately one week before the event and will be distributed through the email used at registration. \*Campsite assignments will also be posted on the camp map at the parking lot, during the event. You may request a specific campsite but note these requests will be filled on a first come first serve basis.

**Arrival:** Check in will be completed at the main parking lot pavilion. Each unit will be issued a vehicle pass to unload equipment in their assigned campsite. A vehicle may only stay in campsite attached to unit trailer. The parking passes must be returned to Administration by supper of first night. Unit trailers may stay in the campsite in approved areas.

For special needs participants please note these requirements on your unit's registration form so we can help make plans to accommodate those needs.

**Check Out Procedure:** Thursday morning pack your gear, clean up campsite, load vehicles check out with Camp Administration then depart camp. Reminisce about how great Winter Camp was on the way home!

**Staff:** In order, to make this a successful event, we need lots of hands. We are looking for camp staff this year. If you're an adult coming to Winter Camp with your Troop teach a Merit Badge and you will become a staff member. All staff members will receive a special long sleeve staff shirt and will not have to pay the leader fee for camp. If you are interested, please fill out the staff commitment form online. If you have scouts or adults interested in becoming a part of the fantastic Winter Camp Staff, please have them contact Wayne Schuver Jr [Wayne.Schuver@scouting.org](mailto:Wayne.Schuver@scouting.org) to apply for a position on this year's camp staff.

**First Aid & Health Services:** Come healthy. Everyone will go through our health screening and our pre camp health assessment. Everyone should bring a refillable water bottle. Units are responsible for securing medications in their campsites. If you need cold storage for medicine, please contact our First Aid Director. Wash hands regularly. Bring insect repellent and sunscreen. Keep bath houses surfaces in the campsites clean.

**Security:** Wear wristbands at all times. This will be the avenue to keep track of everyone that is supposed to be at camp. We ask that everyone be respectful of all campers, adults, and staff. Please always drive CAUTIOUSLY through camp!! Alcohol, tobacco, and illegal drugs are prohibited.

**Uniforms:** All Scouts should arrive to camp in their field uniform. Leaders and SPLs are asked to set the example when it comes to the uniform as well. All Scouts are asked to wear field uniform for morning and evening flag formations. Immediately following breakfast, Class B (Scout T-Shirt) uniform can be worn. Please be mindful that we ask for no hats in the dining hall.

**Campfire:** Wednesday night's campfire will be filled with skits/songs presented by your Scouts. Troops that wish to perform a skit, song, joke, etc. at the campfire may try-out/sign-up in the dining hall during lunch. Please come prepared; we would like all units to participate! Parents are welcome to attend but must check in first.

**Open Program:** There will be a variety of Troop & Patrol activities going on around camp in the evening and during free time. They may include, Patrol competition like Klondike Derby activities, Troop Shoot, Ultimate Frisbee, and some other fun activities. This is all contingent on any new COVID-19 guidelines put out by state and local authorities.

**WATER BOTTLES:** Scouts and Adults are asked to have a water bottle on their person at all times. Water Bottles should not be packed in Scouts gear, but available as soon as Scout arrives at camp.

**TRASH:** Trash can be deposited in the dumpster beside the dining hall.

**HEADQUARTERS/LOST AND FOUND:** The office is in the center of camp (a frame admin Building). You may bring lost and found items to this location, report problems/concerns, and receive information.

**Program Overview:** Sunday afternoon, units arrive and set up camp, open camp, dinner, opening campfire. Monday, Tuesday, and Wednesday mornings there will be a flag ceremony followed by program activities starting around 9am. On Wednesday evening, we will host a camp-wide campfire. Thursday morning will conclude our program, pick up Blue Cards check out of campsite & then dismissal.

## **Packing List:**

Class A Scout Uniform

Mask

Hand sanitizer

Tent

Sleeping Bag (additional blankets may be needed)

Gloves

Warm Jacket

Fleece Jacket

Raincoat

Shirts

Pants

Thermal Underwear

Underwear

Warm socks

Shoes or boots

Shower shoes

Toiletries (toothpaste, shampoo, etc.)

Towel

Sleeping clothes

Flashlight

Notebook

Pencils or Pens

Warm Hat

Day Pack

Water Bottle

\$40 Spending

money (Trading post will be open)

## **Disclaimer**

Understand that this is a working document, and plans are still in progress. Merit Badges may change based on registration numbers and availability of materials and supplies. The agenda/schedule may also be modified to make sure that enough time is given to everyone for their classes. This guide is designed to give you an idea of what will be going on at Winter Camp.

## **Tentative Camp Schedule**

### **Sunday afternoon:**

1:00-3:00 Troop Check-in/Camp Set-up

6:00 Dinner

7:30 Scoutmaster/SPL Meeting- Dining Hall

8:30-9:30 Opening Campfire – Bring your Light will be dark walking back to campsites

### **Monday:**

7:00 Interfaith Worship service

7:45 Morning Flag Ceremony (Bring your Troop/Patrol Flag to raise and stand to post)

8:00 Breakfast (Line up on Poles in front of dining hall)

9:00- 12:00 Activity Periods

12:15-1:15 Lunch

1:00 -1:30 Personal time

1:30-5:30 Activity Periods Continued

5:45 Evening Flag Ceremony

6:00-7:00 Dinner

7:30-9:30 Night Troop shoot Rifle Range

### **Tuesday:**

7:00 Interfaith Worship service

7:45 Morning Flag Ceremony

8:00 Breakfast (Line up on Poles in front of dining hall)

9:00- 12:00 Activity Periods

12:15-1:15 Lunch

1:00-1:30 Personal time

1:30-5:30 Activity Periods Continued

5:45 Evening Flag Ceremony

6:00-7:00 Dinner

7:15-9:00 Klondike Derby

### **Wednesday:**

7:00 Interfaith Worship service

7:45 Morning Flag Ceremony

8:00 Breakfast (Line up on Poles in front of dining hall)

9:00-12:00 Activity Period

12:15-1:15 Lunch

1:00-1:30 Personal time

1:30-5:30 Activity Periods Continued

5:45 Flag Ceremony

6:00-7:00 Dinner

8:00-9:00 Closing Campfire –

### **Thursday:**

9:00 a.m. Check out & Dismissal

# 2020 Winter Camp Registration Form

Unit: \_\_\_\_\_ Leader: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Adult Leader Name	Contact ##	Shirt Size	Amount Paid

Scouts Name	Rank	Contact ###	Shirt Size	Amount Paid

### REGISTRATION TOTALS

Total Scouts		x \$165 each	
Total Adults		x \$80 each	
Extra Shirts		x \$10 each	
Adult Staff		X \$0 each	
		<b>GRAND TOTAL</b>	

### T-SHIRT ORDER TOTALS

YS		AS		A2XL	
YM		AM		A3XL	
YL		AL			
YXL		AXL			

**Participant Name with medical issues:**

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**Participant Name with Food Allergies or dietary restriction**

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Submit completed forms to Council Office: Mail: 4335 Confederate Way, Macon GA  
31217

Fax 478.745.2686 | email [April.meeks@scouting.org](mailto:April.meeks@scouting.org)

## 2020 WINTER CAMP STAFF APPLICATION

Name \_\_\_\_\_ Age \_\_\_\_\_ Phone \_\_\_\_\_

Address (street, city, zip) \_\_\_\_\_  
\_\_\_\_\_

Current Registered Position \_\_\_\_\_ Shirt Size: \_\_\_\_\_

Troop/Crew/Post \_\_\_\_\_

What camp staff positions have you held in the past? (list year & program area)

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What experience and/or skills do you have which will help you do this job?

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If accepted as a staff member, you will be expected to fulfill the following requirements:

1. Attend training.
2. Help set up program areas.
3. Plan program activities.
4. Conduct myself in a Scout-like manner always.
5. Help out as necessary when asked by the Camp Director or Program Director.
6. Meet national standards.
7. Submit an evaluation of my area and camp operation.

YOUR SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_